

**FOUNTAIN VALLEY SCHOOL DISTRICT
PERSONNEL COMMISSION**

Regular Meeting
MINUTES
May 15, 2025
3:30 p.m.

Mrs. Davis called the Regular Meeting of the Personnel Commission to order at 3:31 p.m. in the PDC Room at 10055 Slater Avenue, Fountain Valley, California 92708. Ms. Danette Madison led the Pledge of Allegiance. Present for the entire meeting:

Mrs. Carol Davis, Chairperson
Mr. Tony McCombs, Vice-Chairperson
Mr. William Mullin, Member
Mrs. Carmen Serna, Director, Human Resources (Absent)

GENERAL FUNCTIONS

Approval of Agenda

Mr. Mullin moved to approve the agenda as presented. Mr. McCombs seconded the motion. Motion carried.

Introduction of Guests

No guests were in attendance.

Introduction of Staff

Mrs. Carmen Serna, Director, Human Resources was unable to attend the Personnel Commission meeting. Ms. Cathie Abdel, Assistant Superintendent, Personnel Services assisted with the Personnel Commission meeting in her absence. Ms. Abdel introduced Ms. Christine Fullerton, Assistant Superintendent, Business Services who was in attendance for a budget presentation. Also in attendance was Ms. Danette Madison.

Public Hearing for 2025-2026 Personnel Commission Budget

Mrs. Davis inquired if there were any public comments received regarding the Personnel Commission Budget. Ms. Abdel inquired if action was needed on this item. Mr. McCombs stated the action would have been the opening of the hearing if any comments were received. Since none were received, no action was necessary.

Minutes, Regular Meeting of the Personnel Commission, March 27, 2025

Due to Mr. Mullin's absence for the March 27th meeting, the approval of the Minutes was tabled during the April 24, 2025 Personnel. Mrs. Davis inquired with Mr. Mullin if he had any questions since he was not in attendance. Mr. Mullin stated he did not have any questions or comments. Mr. McCombs moved to approve the Minutes as presented. There was an automatic second due to Mr. Mullin's absence on March 27th. Motion carried.

Minutes, Regular Meeting of the Personnel Commission, April 24, 2025

Mr. Mullin moved to approve the Minutes as presented. Due to Mr. McCombs absence, there was an automatic second. Motion carried.

Minutes, Regular Meeting of the Board of Trustees, March 13, 2025

Presented as an information item only.

Director's Report

Ms. Abdel shared that she was in attendance in place of Mrs. Carmen Serna as she was unable to attend. Ms. Abdel stated it was great to be back with the Commissioners and she was looking forward to her favorite event of the year, the Classified Employee celebration that was scheduled after the Personnel Commission meeting.

Ms. Abdel stated she wanted to share how excited she was to have Isidro Guerra as the new Assistant Superintendent, Business Services, who was approved by the Board of Trustees at the last Board meeting on May 8, 2025. Mr. Guerra's comments expressed how excited he was to be returning. Mr. Guerra has a wealth of knowledge of the district's financials. Ms. Abdel thanked the Personnel Commission for their support with the process used for the selection process. Ms. Abdel also shared that CSEA President, Jeremy Talley sat on the interview panel along with seven other panelists including, Ms. Abdel.

Ms. Abdel shared there was a tentative agreement reached with CSEA on May 2, 2025. CSEA membership ratified the agreement on May 14, 2025. The district was not in position to offer salary increases, as stated during the budget presentation. The district reached an agreement for a 1.5% one time off-schedule payment and an additional \$1,000 stipend for full-time employee for health and welfare benefits and \$500 for part-time employees, as well as agreement to some contract language. She stated she was grateful that an agreement was met and it would be brought to the Board of Trustees meeting in June and should be paid to employees by July 10th or their last pay check for the 2024-2025 school year.

She also provided a Juneteenth claim update regarding submissions and processing.

Mrs. Davis asked for clarification on the health and welfare benefits payments mentioned. Ms. Abdel explained this was a one-time payment that was offered from an insurance fund. The budgeting process had been changed and it will no longer increase as it had in the past, but it allowed for the one-time payment to employees.

Commissioners' Comments

None were received.

Public Comments

None were received.

ADMINISTRATION

Certification of Eligibility Lists

Mr. McCombs motioned to approve the Certification of eligibility lists for Assistant Superintendent, Business (unranked), Behavior Intervention Assistant – Schoolwide General Education, and Food Services Worker. Mr. Mullin second the motion. Motion carried.

PERSONNEL

Nothing at this time.

FINANCIAL

2024- 2025 Budget Update Presentation – Assistant Superintendent, Business Services: Ms. Christine Fullerton

Ms. Christine Fullerton provided a 2024-2025 budget update and second interim review for the Personnel Commission.

2025-2026 Personnel Commission Budget – First Reading

Mrs. Davis inquired when the second reading would be on an agenda. Ms. Abdel advised the second reading would be on the June 26, 2025 Personnel Commission agenda.

CLOSED SESSION

No closed session was required.

NEXT MEETING

The next meeting of the Personnel Commission will be:

Regular Meeting:

June 26, 2025, at 3:30 p.m.

PDC Room

ADJOURNMENT

The May 15, 2025, regular meeting of the Personnel Commission adjourned at 4:17 p.m.



Mrs. Davis, Chairperson



Mr. McCombs, Vice-Chairperson